



COMMONWEALTH *of* VIRGINIA

DEPARTMENT OF EDUCATION

P. O. BOX 2120
Richmond, Virginia 23216-2120

NOVEMBER 3, 2000

ADDENDUM NO. 1 TO ALL OFFERORS:

Reference – Request for Proposals:	RFP# RFP-WEB2000
Title:	Demonstrating Success: A State-wide Web-Based Standards of Learning Technology and On-line Testing Initiative
Dated:	October 13, 2000
Issuing Agency:	Virginia Department of Education
Pre-Proposal Conference:	October 24, 2000

The above is hereby changed to read:

1. Reference Page 10, Schedule for the Request for Proposal Process and Contract Award. **Change to read:** “Successful implementation of this initiative requires strict adherence to a predetermined schedule. Throughout the RFP process, the Virginia Department of Education will follow the schedule presented below. Each Offeror must attend the mandatory pre-proposal conference and provide all applicable documents on or before each of the stated due dates, subject to disqualification. All attendees will be notified electronically when the Notice of Award is issued.”
2. Reference Page 10, Schedule for the Request for Proposal Process and Contract Award (Event Table). **Change to read:** “Deadline for Submission of Written Questions to RFP—Monday, October 30th, 2000.”
3. Reference Page 10, Schedule for the Request for Proposal Process and Contract Award (Event Table). **Change to read:** “Electronic Mail Notification: Posting of Response to Written Questions Regarding the RFP (Issue Addenda, as Necessary)—Friday, November 3rd, 2000.”
4. Reference Page 20, Section 1.9.6. **Change to read:** “Describe specifically how a teacher can compare an individual student’s performance against local (classroom, building, or district) performance. Include information on visual representations of data that are available (graphs and charts).”

5. Reference Page 57, I. General Requirements, A. Questions. **Change to read:** “Offerors are invited to submit, in writing, to the Department contact person, any questions they may have about the contents of this RFP by Monday, October 30th, 2000. All vendor representatives who attended the mandatory pre-proposal conference will be notified when the answers to the Written questions are posted on: <http://www.pen.k12.va.us/VDOE/Technology/soltech/soltech.html>. As set forth in Section VI, any Offeror wishing to submit a proposal must attend the Pre-Proposal Conference.”
6. Reference Page 62, VI. Mandatory Pre-Proposal Conference, paragraph 3. **Change to read:** “Bring a copy of the solicitation with you. Any changes resulting from this conference will be issued to those attending in a written addendum to the solicitation by electronic mail. All attendees will be notified electronically when the Notice of Award is issued.”
7. Reference Page 70, K. Mandatory Pre-Proposal Conference, paragraph 3. **Change to read:** “Bring a copy of the solicitation with you. Any changes resulting from this conference will be issued to those attending in a written addendum to the solicitation by electronic mail. All attendees will be notified electronically when the Notice of Award is issued.”
8. Reference Page 61, Criteria (Note # 1). **Change to read:** “Cost evaluations and scoring will be made using the Mandatory Pricing Requirements of the Proposal. The proposal with the lowest total cost will be awarded 200 points. All other cost proposals deemed to be acceptable will receive a prorated score calculated using the following formula: $L/R \times 200 \text{ points} = Z$. (L =The total cost of the proposal with the lowest total cost in the Mandatory Requirements section; R = The total cost of the Offeror’s proposal being scored; and, Z = The total number of points awarded to the Offeror’s cost proposal.)”

Note: A signed acknowledgement of this addendum must be received at the location indicated on the RFP either prior to the submission due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,

Robert Rochelle
Contract Officer
(804) 225-3348

Name of Firm

Signature/Title

Date